Attendance of IQAC Committee

Dated:27/11/2021

Chairperson	Dr. Sanjeev Sharma
Teacher Members	Sh. Sandeep Gupta Dr. Vishu Mehra Dr. Vishal Arora Ms. Sarish Khera Dr. Vani Arora Ms. Manpreet Kaur Dr. Rachna Miglani
Management representative	Sh. Pardeep Mehra, Finance Secretary ,Governing Council, Hindu College Amritsar
Administrative Officers	Ms. Anju Mahajan Sh. Sham Lal
Local Society Nominee	Sh. Piara Lal Seth
Alumni Nominee	Sh. Ashok Sethi
Student Nominee	Chirag Wahi . ROLL NO. 6458 B.COM-2nd yrs.
Employers/ Industrialists/ Stake holders	Sh. Gaurav Aneja
Co-Ordinator	Dr. Jagdish Pal Singh

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Dr. Sanjeev Sharma
Offg. Principal

Minutes of Proceedings IQAC (2021-2022)

A meeting of the IQAC committee was held on 27th November 2021 at 12:00 noon in the office of chairperson.

The following members attended the meeting:-

1. Sh. Pardeep Mehra (Management Representative)
2. Dr. Sanjeev Sharma (Chairperson)
3. Ms. Anju Mahajan
4. Dr. J.P Singh
5. Dr. Vishu Mehra
6. Dr. Vishal Arora
7. Dr. Vani Arora
8. Ms. Sarish Khera
9. Ms. Manpreet Kaur
10. Dr. Rachna Miglani
11. Sh. Sham Lal
12. Sh. Chirag Wahi

The members could not attend the meeting:-

1. Sh. Piara lal Seth
2. Sh. Ashok Sethi
3. Sh. Gaurav Aneja
4. Sh. Sandeep Gupta

At outset, the coordinator Dr. J.P Singh welcomed and greeted the members of IQAC. He explained the new guidelines and stressed requirement of a functional IQAC. Further he invited the discussion on the agenda.

Ms. Manpreet Kaur discussed about criteria-I in view of recommendations and suggestions made by NAAC peer committee (cycle-2). She proposed the methods to keep a check on the dropout rate of students and to increase student enrollment in the college.

- She reported on creating more career-oriented and skill-based opportunities for the active participation of students in CCA, Sports, NCC, and NSS.
- Her proposal of delivering extension lectures in concerned schools by faculty of our college was highly appreciated and has taken as action point in coming session.

The criteria- II (*Teaching, Learning and Evaluation*) was discussed by Dr. Vani Arora. It was resolved that to keep the effective strength in classroom ICT-based teaching-learning methods will be used for effective and interactive teaching. There is an urgent need to improve the pass out rate of students in university results. Following practices will be implemented:

- Extra classes and polishing classes will be arranged for particular students.
- Personality development based lectures need to be organized which may help students to appear for placement drives.
- Question Bank of important questions, previous question papers, syllabus and important techniques regarding each subject will be uploaded by each faculty member on website for the quick reference of students.
- Prize distribution/convocation functions will be held regularly to motivate and appreciate the students.
- More Financial assistance will be announced the help towards deserving students.

In Criteria III (*Research, Innovation and Extensions*) Dr. Vishu Mehra resolved on:

- Active participation of faculty members in attending and conducting conferences, workshops and seminars and implementing their updated knowledge in classroom teaching-learning.
- To organize conferences and publishing research papers in National and International journals in the coming session.
- Dr. Vishu also informed about the faculty members who recently attended Faculty Induction Programme in the particular year.

Dr. Vishal Arora explained to introduce different facilities in Criteria IV

- To make Wi-Fi campus i.e. internet facility in all the departments.

- A gymnasium project for students in the college.
- A Coaching centre for competitive exams and IELTS course was also suggested.
- More skill-based and career-oriented diplomas and Add-on courses must be introduced.

Ms. Sarish Khera elaborated the Criteria VI and she talked about the implementation of *E-Governance, Professional Development Trainings, institutional appraisal system.* Following actions will be taken.

- Auditing of apparatus (equipments) available to each department.
- A data base Action Plan based on Department level to be prepared in this regards.

Dr. Rachna discussed criteria VII- which is based on *Institutional Values and Best Practices.* Following practices of making the college campus environment friendly will be implemented.

- An open air gymnasium in the park of college.
- Go- Green campaign in the college.
- Proper handling of Lab disposals/ e waste and use of coloured dust-bins.
- Facilities for handicap students will be checked in the college.
- Conducting Mock tests and Communication Skill classes for students.

It was unanimously resolved that Ms. Anu kandhari to be join as teacher member in place of Mr. Sandeep Gupta.

In the end, chairperson Dr. Sanjeev Sharma extended the vote of thanks to the members of IQAC for their benign presence and valuable suggestion.